



Asset Management Associate

RX Health & Science Trust, Inc. (RXHST) is seeking an Asset Management Associate to support the firm's asset management team in a variety of initiatives to drive its outpatient medical real estate portfolio performance including areas such as leasing, capital projects, and tenant buildouts. RXHST, founded in 2021 and based in Chicago, is focused on investing in and operating outpatient medical facilities across the U.S. RXHST is funded by prominent global investment firms Davidson Kempner Capital Management LP and Monarch Alternative Capital. For more information, visit www.rxhst.com.

Representative responsibilities include:

- Help execute strategy for existing and newly acquired assets; establish operating performance objectives and actions to achieve targets
- Optimize portfolio value by implementing defined asset management strategies and identifying operational efficiencies in coordination with the RX team
- Be an expert on industry trends, especially technology, to continually implement and improve leading edge strategies within the Asset Management and CapEx teams to drive continued success
- Coordinate preparation of leasing marketing materials, new leasing business development, and ensuring leasing databases are updated with current information
- Develop and maintain regional leasing broker relationships
- Provide research, analysis, and credit evaluation of prospective tenants
- Prepare leasing financial analysis including net effective rent calculations
- Assist with processing of tenant improvement projects
- Prepare and track spending, scope and timing for capital projects
- Assist with any asset valuation and appraisal processes
- Provide transaction support on capital transactions such as sales and refinancings
- Contribute as a "utility player" on projects related to property management, financial reporting, and new investments

Desired Qualifications:

- Minimum 5 years of commercial real estate experience
- Bachelor's degree with strong academic credentials in a technical field such as accounting or finance
- Solid proficiency with Argus and Excel required
- Experience with Yardi, CoStar, Revista, and other similar databases helpful but not required
- Outpatient medical real estate experience helpful but not required
- Strong written and verbal communication skills
- Exceptional attention to detail
- Excellent work ethic, desire and ability to work in a fast-paced transaction-based environment
- Team player with strong collaboration and teamwork skills

This role provides a lot of visibility, impact and rapid career growth potential and is an exciting opportunity to join a growing platform in a preferred and growing real estate asset class.

RXHST is proud to be an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. All applications will be confidential.

To Apply: Please send resume to recruiting@rxhst.com.